

TO: ATLANTIC IMAGING GROUP MEMBERS

FROM: YVONNE JOHNSON

DATE: June 30, 2000

RE: NHR PRE-CERTIFICATION REPORTING REQUIREMENTS

Effective July 1, 2000, Atlantic Imaging Group personnel will no longer be able to provide pre-certification authorization for National Healthcare Resources (NHR) patients.

A small number of facilities have been accepting referrals from physicians prior to the physicians obtaining authorization for the referral from the NHR nurse. Atlantic Imaging Group personnel have been assisting these facilities by obtaining the authorization from NHR, in effect bypassing the NHR nurse.

It is the responsibility of the referring physician to pre-certify Diagnostic Radiology services with the NHR nurse before scheduling and referring the patient to a facility. The NHR nurse requires a doctor's script, current evaluation and treatment notes in order to authorize the services. This process occurs very quickly when the referring physician or their office has the proper documents prepared.

After the referring physician receives pre-certification from the NHR nurse, the patient should call Atlantic Imaging Group to schedule their procedure. Every effort is made to schedule the patient in the facility of the referring physician.

A confirmation of scheduling is always faxed by Atlantic Imaging Group to the facility. It is the facilities responsibility to fax the radiology report directly to NHR prior to submitting their claim. Claim payments are delayed when facilities do not fax their reports promptly to the NHR nurse. We suggest you cc the nurse, whose name is found on the Atlantic Imaging Group confirmation, as this will speed payments of clean claims to your facility.

Please feel free to call Yvonne with any questions regarding this process.

Sincerely,

ATLANTIC IMAGING GROUP