

TO: ATLANTIC IMAGING GROUP MEMBERS

FROM: JUDI ELAM
VICE PRESIDENT CLAIMS

DATE: WEDNESDAY, JANUARY 29, 2003

RE: ATLANTIC NEW CLAIMS FOLLOW-UP PROCEDURES

Atlantic Imaging Group, LLC (ATLANTIC) will be implementing NEW procedures on claims payments. Our Staff will follow-up on denials or payment reductions for the following issues:

- 1. Pre-Certification Penalties**
- 2. Medical Necessity Denials**
- 3. Retrospective Utilization Review Denials**

When ATLANTIC receives a payment from the Insurance Carrier for a claim that is lower than what was expected, ATLANTIC will perform one or all of the following steps prior to returning the claim to you:

- 1. Contact referring physician for pre-certification verification and progress notes**
- 2. Re-submit documentation to the Insurance Carrier**
- 3. Pursue the resolution.**

These additional procedures may delay the final ATLANTIC EOB and any reconciliation that might take place. We are finding that the referring physicians are extremely cooperative in providing the requested information. These new initiatives will enable ATLANTIC to provide additional administrative support to our providers and more accurate payments with less reconciliations.

We will continue to keep you informed of any updates via fax broadcast. If you have any questions please, feel free to call 973-451-9415 for further information.